UPlan Weekly Digest

Friday, November 13, 2015

Alerts:

- **Connection/Access Issues:** There is a hard disk failure and perhaps more happening on the one of the UPlan servers (PROD02). There has been a temporary fix and most production activity has been moved to the other UPlan server (PROD01). The permanent fix is anticipated for next week. We appreciate your patience during the multiple system outages to address the access errors you may have received.

- **Compensation by DFP Report:** The Compensation by DFP report does not seem to accurately reflect the data in Employee Planning for closed months for some employees. We are currently investigating.

Announcements:

- **Net Position and October Actuals Load Completed:** The net position has been trued-up to reflect additional journal adjustments posted to June Final FY15 (Period 12). The October actuals for both General and Employee Planning are also now available.

- **UPlan Forecast Export to MyReports:** The automated monthly export of the UPlan forecast to MyReports will occur as scheduled on 11/14, Saturday (14th calendar day of every month). Given the UPlan downtime this week, we are working with the MyReports team to initiate an additional export on 11/18, Wednesday evening. This export will override the 11/14 data and be available in MyReports on 11/20, Friday. The additional export will allow planners a few extra days to make any adjustments to the forecast reflected in MyReports for November.

- **Internet Explorer 11:** The current version of UPlan is only compatible with IE 11 in **Enterprise Mode**. Unfortunately, Enterprise Mode is not currently enabled at UCSF. **Therefore we recommend you use Firefox or Smart View until UPlan upgrades to the latest version of Hyperion in January 2016**. See the revised UPlan 201 Job Aid attached and on the website for details.

- **Firefox 42+, Firefox ESR 10+ and Remote XUL 1.2.4.1:** Firefox Remote XUL Manager, which is required for UPlan access through Firefox, was updated in September.   ITFS also recently pushed the latest Firefox ESR to all supported machines. **Fortunately, the latest Firefox ESR (10+) as well as the latest version of Firefox (42.0) are now compatible with the current version of UPlan**. However, updating to these latest versions may conflict with the Remote XUL Manager settings. If you experience any issues after updating, follow the steps on the revised UPlan 201 Job Aid attached and on the website. If you are unable to resolve any issue, please contact uplan@ucsf.edu, the IT Helpdesk, or your Control Point Coordinator for assistance.

Known Issues:

- **Automated Employee to General Integration:** The automated Employee to General Integration remains turned off. If you would like to integrate any employee data changes to General Planning, **please manually integrate** changes to employee data by launching "Push Empl Data to General" under My Task List>Employee Planning for your DeptID (can be at parent DeptID level).

- **TBH Distributions for Closed Months:** The distribution percentages and dollar amounts for TBH's do not clear when the Forecast month closes. This has **no impact on forecasts in General Planning**, but results in overstated dollars on Employee Planning reports, (Compensation Detail by DFP and Multi-Empl Distr Pct and $) and data entry forms. While we are working to address this issue, users should simply ignore the TBH distribution percentage and distribution dollar for closed (actualized) months.

- **Purged and Separated Employees with Actuals**: Of the ~9,000 separated and inactive employees purged from UPlan in September, 144 employees had payroll actuals retroactively posted for 2015-16. Although these employees have separated and inactive statuses, we will add them along with the associated actuals back into Employee Planning. All future issues related to purged employees with retroactive payroll actuals will be loaded as needed. We anticipate resolution by the October actuals load.

Bug Fixes and Enhancements:
- **RESOLVED - UPlan Web and Smart View Error Messages**: Planners received various error messages when accessing the UPlan web and Smart View this morning and as a result, were unable to make changes in UPlan or create adhoc queries in Smart View. This has now been resolved.

Thank you,
The UPlan Team