UCSF Budget & Resource Management
Non-Sponsored Fund GL A-21 Function Code Decision Tree
For Academic Departments

- Used to pay for Malpractice Insurance?
  - Yes: A-21 Code MI
  - No: Used to pay for Financial Aid or Scholarships?
    - Yes: Is the project conducted primarily in UCSF owned space or at SFGH?
      - Yes: A-21 Code SFA
      - No: A-21 Code SFAA
    - No: Used to pay for Student Services?
      - Yes: A-21 Code SSA
      - No: Used for Administration in a Dean's Office? (>50% of $)
        - Yes: A-21 Code CA
        - No: Substantially supports administration in the departments? (>90% of $)
          - Yes: A-21 Code DA
          - No: To Page 2

Go To: Sponsored Fund GL A-21 Function Code Decision Tree
Go To: GL A-21 Code Definition Document
Go To: Budget & Resource Management Home Page
From Page 1

Substantially supports operations and maintenance? (>90% of $)

Yes → A-21 Code OM

No

Current Year Professional Fee?

Yes → A-21 Code PPP

No → A-21 Code RFC

Current Year Reserve Fund?

Yes → A-21 Code SC

No

Budget Office approved Recharge Activity?

Yes → A-21 Code INST

No → A-21 Code UN

To Page 3
**UCSF Budget & Resource Management**

Non-Sponsored Fund GL A-21 Function Code Decision Tree

For Academic Departments

**Go To:**
- Sponsored Fund GL A-21 Function Code Decision Tree
- GL A-21 Code Definition Document
- Budget & Resource Management Home Page

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**From Page 2**

- **A-21 Code**
  - **OIA**
    - Yes
    - UCSF policy is at [www.research.ucsf.edu/SC/Misc/scSitemap.asp](http://www.research.ucsf.edu/SC/Misc/scSitemap.asp)

- **A-21 Code**
  - **URHES**
    - Yes
    - Is the project conducted primarily in UCSF owned space or at SFGH?
      - Yes
      - **A-21 Code URHESA**
      - No
        - **A-21 Code URHESA**

- **A-21 Code**
  - **URHESA**

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- Yes
- No

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**Used for Clinical Activities, Health Services, Public Service, Community Services, Conferences, Fund Raising, or Faculty Consulting Agreements?**

**Used primarily to fund Organized Research Activities?**

**Supports a project involving Human Embryonic Stem Cells?**

**Are the Stem Cells on the NIH Registry?**

**Contacts the Budget Office**

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**To Page 4**

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09/30/2006  Page 3 of 4
Yes

Also supports administrative activities? (>5% of $)

No

Supports a separate and specific research project?

Yes

Research performed in one of the General Clinical Research Centers?

Yes

A-21 Code UN

No

A-21 Code URG

Yes

A-21 Code INST

No

A-21 Code URA

Specific project means the project is a separately budgeted and accounted for activity.