

# UPlan Weekly Digest

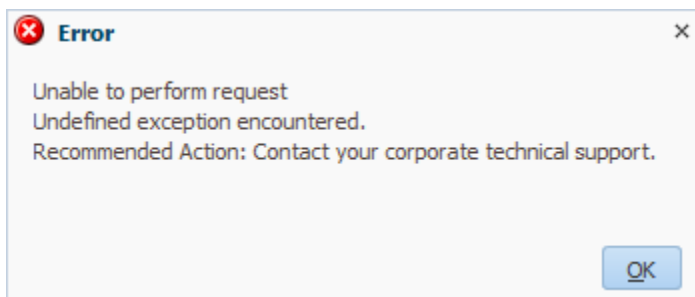
Friday, May 19, 2017

## Announcements:

- **Third Sunday Maintenance:** Sunday, May 21 is the third Sunday of the month. UPlan will be down for maintenance from 6:00am to 6:00pm.

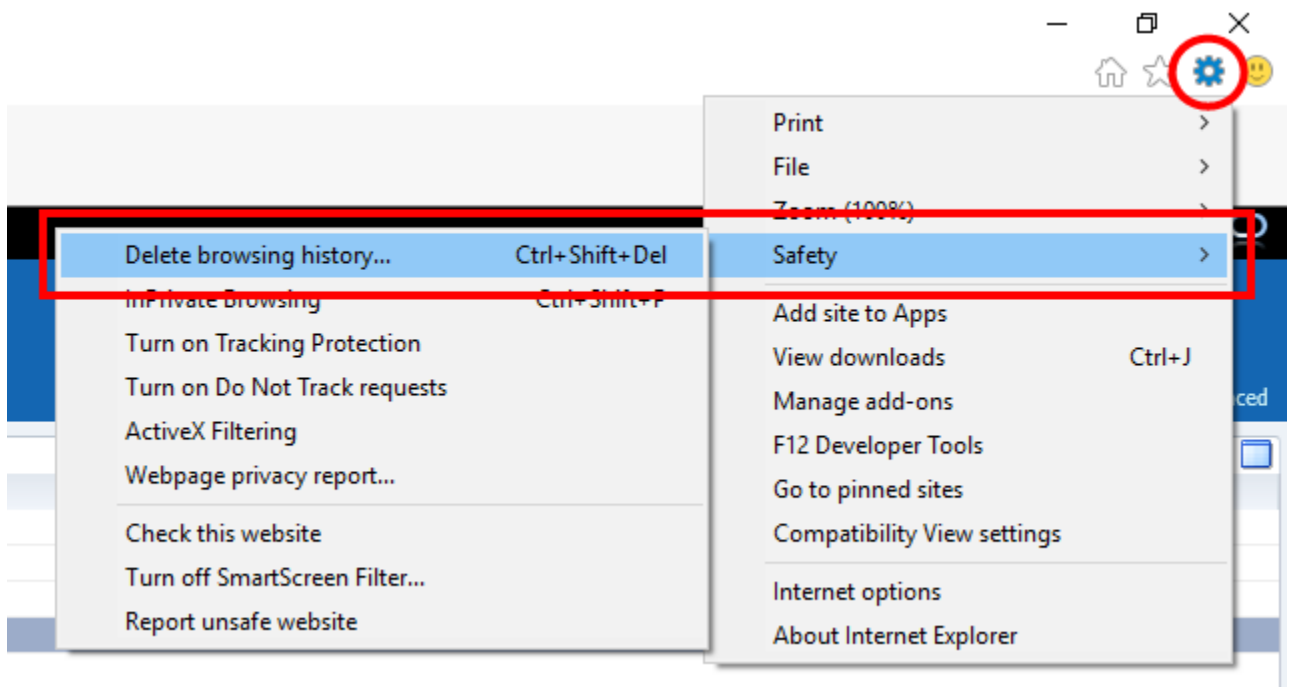
## Tips & Tricks:

- **To Clear the Ad hoc Reports Error:** If you encounter an error message when opening the Ad hoc reports under “Explore” in UPlan Web, your browser’s cache and cookies may need to be cleared. See screenshots and the instructions below to clear from Internet Explorer and Firefox:

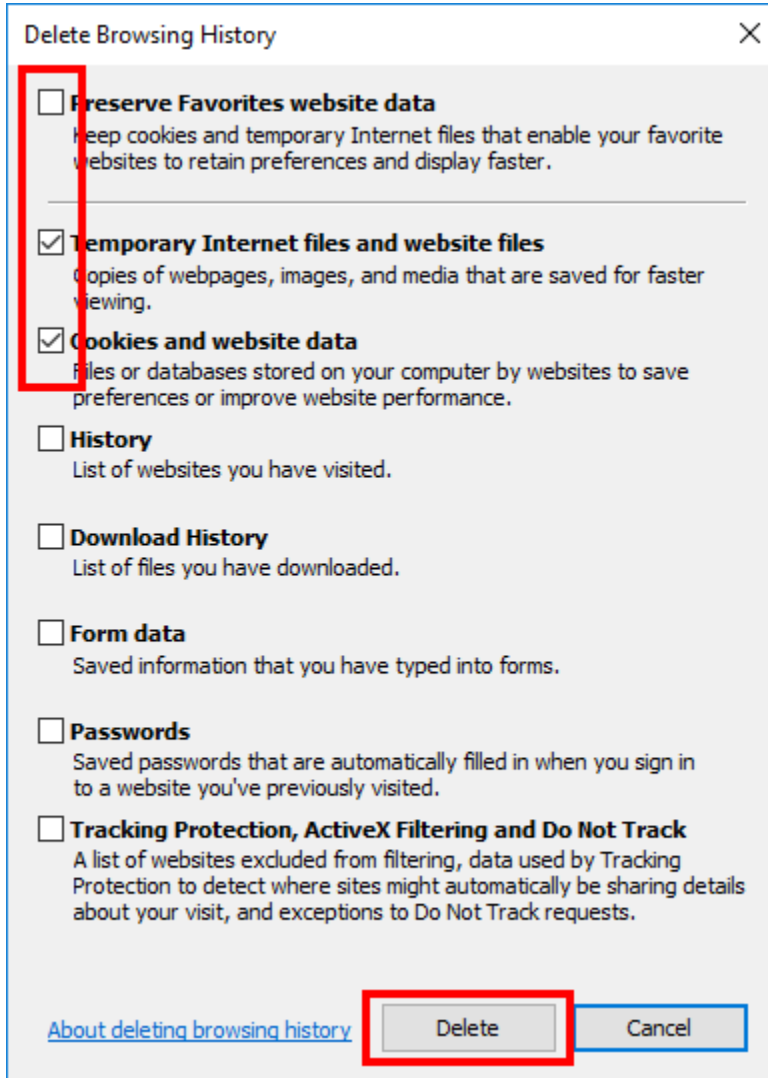


- **To clear the cache and cookies in Internet Explorer:**

1. Select **Tools** (via the Gear icon) > **Safety** > **Delete browsing history...**



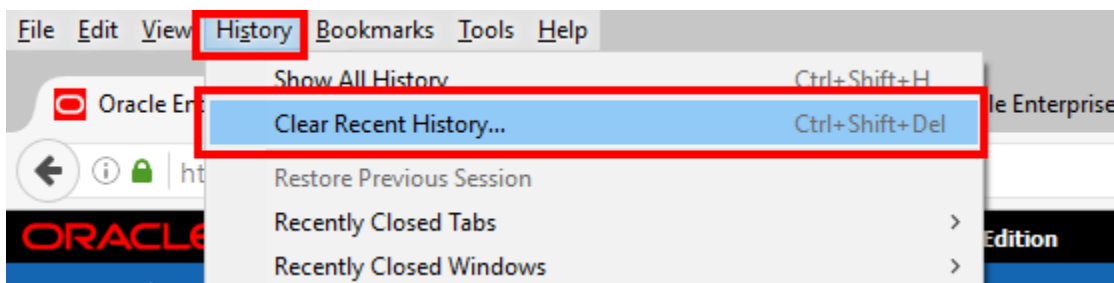
2. Make sure to uncheck **Preserve Favorites website data** and check both **Temporary Internet Files and website files** and **Cookies and website data**.
3. Click **Delete**.



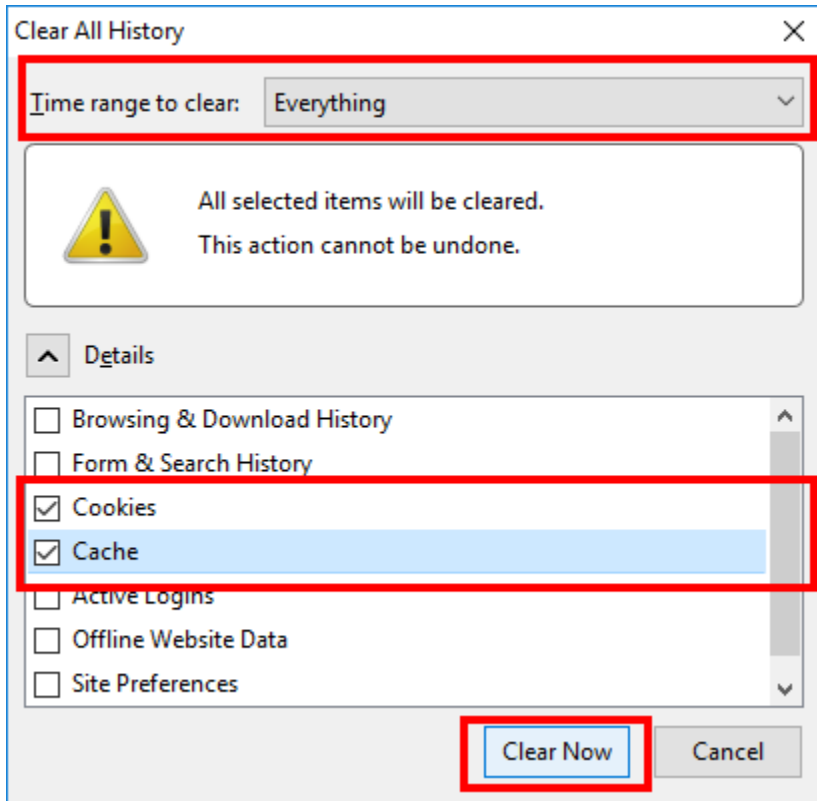
4. Exit browser window and re-open the browser.

- o **To clear the cache and cookies in Firefox:**

1. Select **History > Clear Recent History...**



2. From the **Time range to clear**: drop-down menu, select **Everything**.
3. Next to Details, click the down arrow to choose which elements of the history to clear. Check the **Cookies** and **Cache** boxes.
4. Click **Clear Now**.



5. Exit browser window and re-open the browser.

### Bug Fixes & Enhancements:

- Reference the [UPlan Enhancements](#) page for a complete list of enhancements relevant to the last fiscal year.

### Known Issues:

- Reference the [UPlan Known Issues](#) page on our website for a complete list of unresolved issues. As known issues are resolved, they will be announced under “Bug Fixes & Enhancements”.