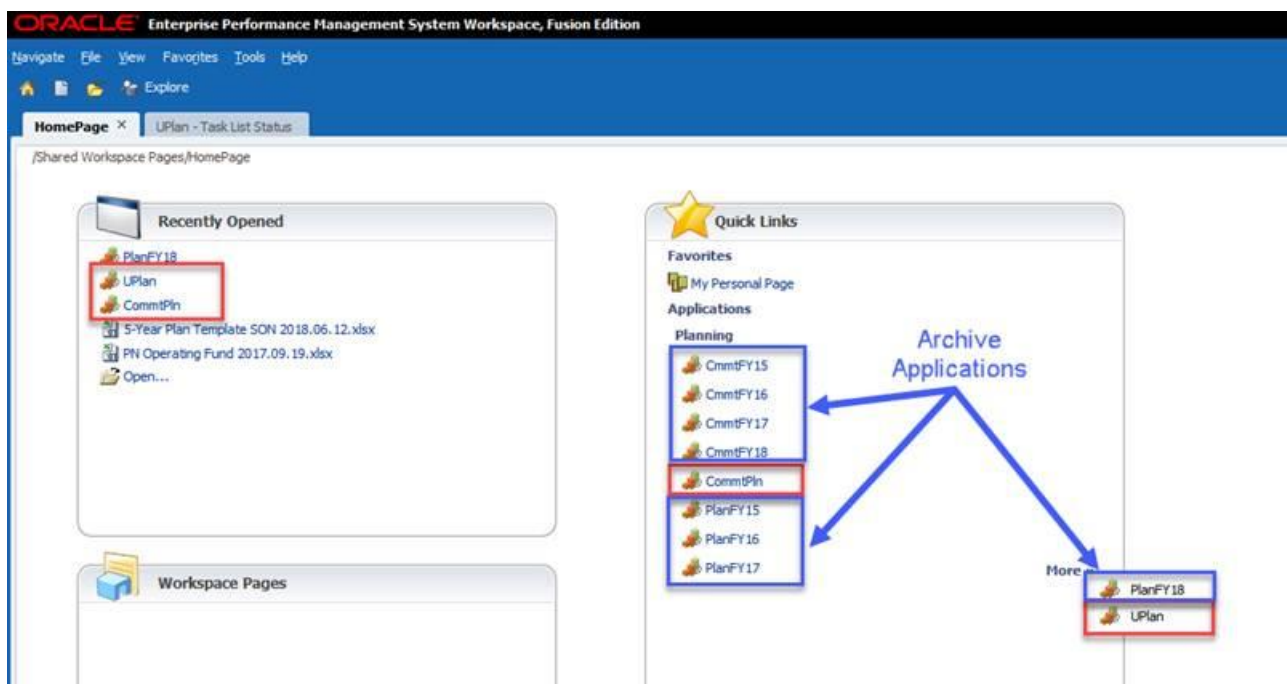


UPlan Weekly Digest

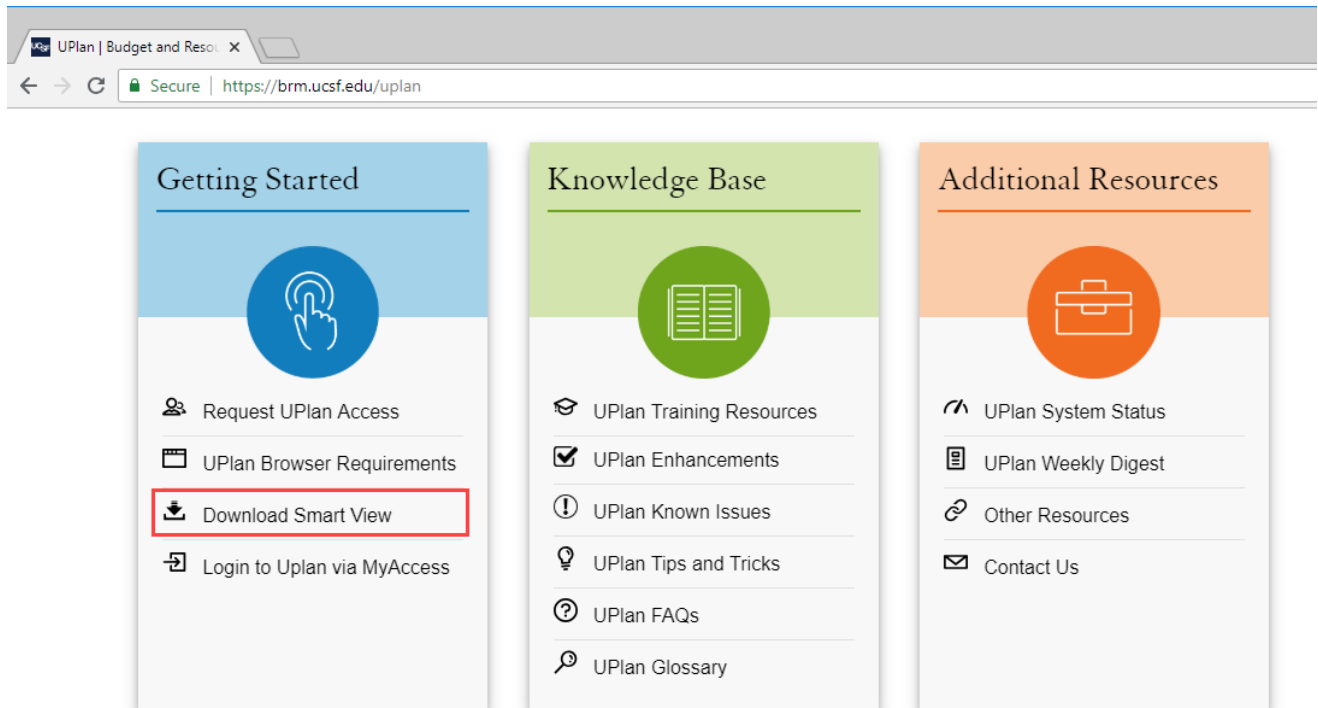
Friday, September 7, 2018

Announcements:

- **UPlan is now available!** Below is a summary of the year-end/open activities completed during the downtime.
 - June Final actuals loaded
 - Working Plans copied to Final Plans for control points
 - UPlan data archived; archived data is accessible to all planners as a separate cubes labeled:
 - “PlanFY18” for General and Employee
 - “CmmtFY18” for Commitment Tracking
 - ChartField changes effective July 1 implemented
 - PLUS 2018-19 Plan Final data imported
 - Forecast year seeded from Plan Final
 - 2018-19 = Year 0 Forecast
 - 2019-20 = Year 1 Plan
 - 2020-21 = Year 2 Plan
 - In CommtPln, 2028-29 = Year 10 Plan
 - July 2018-19 actuals loaded, including salary and benefits actuals in Employee Planning
 - 2018-19 Plan Final and August Forecast exported to MyReports
 - Backend Employee database redesign implemented
 - Separated and Inactive employees with no 2018-19 and 2019-20 plan data purged from employee roster
 - Separated and Inactive employees with 2018-19 and 2019-20 plan data not purged from employee roster
- **How to Navigate to UPlan, CommtPln, and Archive applications in UPlan web:** UPlan and CommtPln should be visible in your “Recently Opened” section. If this is your first time logging in to UPlan, then you will see UPlan, CommtPln, and all the archive applications under the “Quick Links” section. To navigate to UPlan, click on the “More” arrow.



- **New Version of Smart View:** There is a new version of Smart View available for download on the UPlan website at <https://brm.ucsf.edu/uplan>. Click on “Download Smart View” to access the download file and get complete instructions on how to install Smart View. Contact uplan@ucsf.edu with any issues.



Bug Fixes & Enhancements:

- Reference the [UPlan Enhancements](#) page for a complete list of enhancements relevant to the last fiscal year.

Known Issues:

- Reference the [UPlan Known Issues](#) page on our website for a complete list of unresolved issues. As known issues are resolved, they will be announced under “Bug Fixes & Enhancements”.