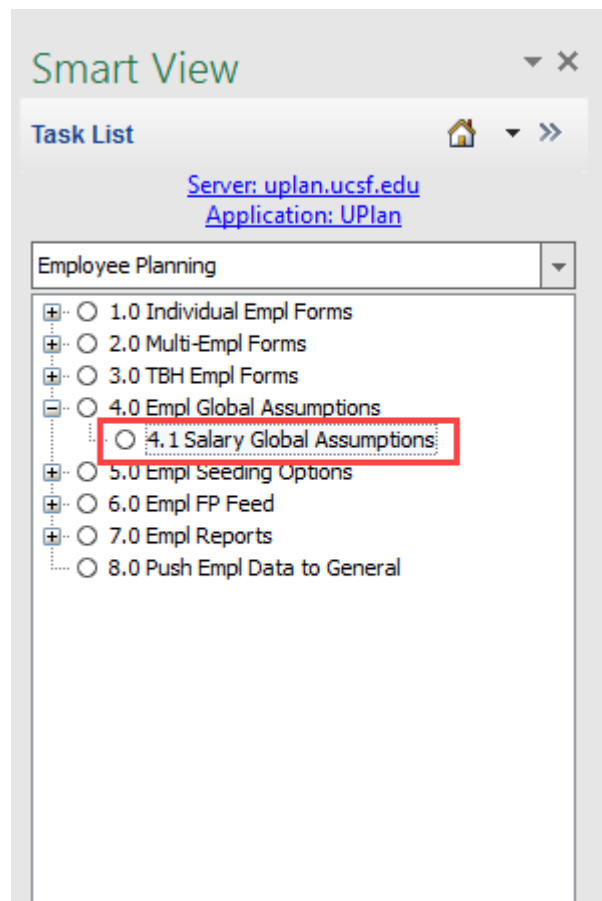
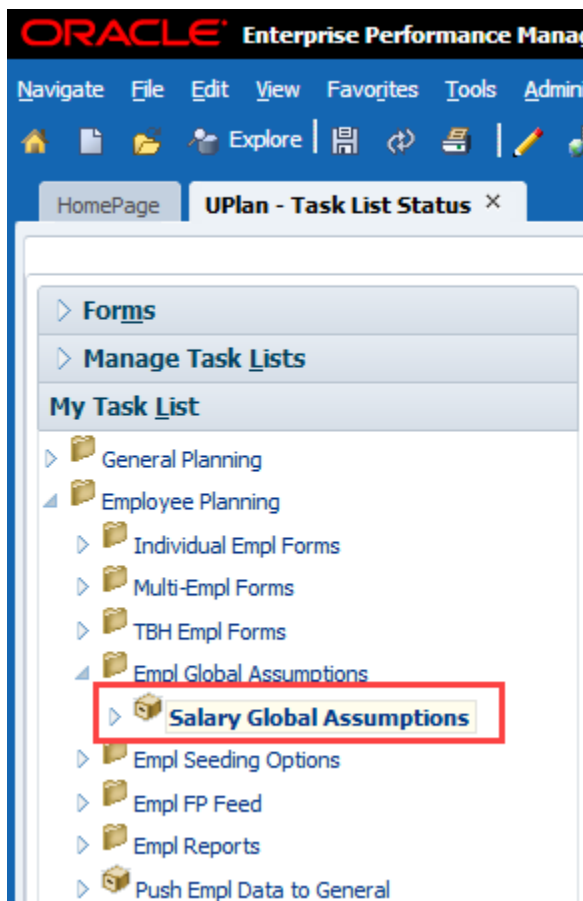


UPlan Weekly Digest

Friday, February 8, 2019

Announcements:

- **UPlan Server Maintenance:** IT will perform essential maintenance to all UPlan servers from **9:00pm to 6:00am on both Thursday, February 14th and Friday, February 15th**. The two maintenance windows are during the usual off hours for UPlan where users normally do not have access to UPlan web or Smart View. UPlan availability will resume per usual following each maintenance window.
- **Salary Global Assumptions:** On **Monday, February 11th**, UPlan will update the salary global assumptions by bargaining unit/TUC at the D999999 level to reflect the campus planning assumptions for 2019-20 and 2020-21. Only the merit increase for 99's and range increases for all other bargaining units will be included. Each Control Point and their departments will have the option to adjust these assumptions as needed at Level 1 or 2 DeptID's. The Salary Global Assumptions form can be found under My Task List > Employee Planning > Empl Global Assumptions in UPlan—see screenshots below for both the web and Smart View. Note that assumptions for increases that do not occur across the board will not be included: step increases, equity increases, academic merits, and lump sums; and any bargaining unit with "TBD" assumptions will be blank.



- **UPlan New User Training:** Enrollment is now open for the UPlan New User Training. Email uplan@ucsf.edu to enroll in any of the below training sessions.

Session	Date	Time	Location	Topic
2	Wednesday, February 13, 2019	1:00pm – 5:00pm	Laurel Heights Computer Lab, Room 307	<ul style="list-style-type: none"> Employee Planning Employee Form Reports & FR
3	Thursday, February 21, 2019	1:00pm – 5:00pm	Laurel Heights Computer Lab, Room 307	<ul style="list-style-type: none"> Smart View Planning Forms Smart View FR (Reporting & Analysis)

Bug Fixes & Enhancements:

- Reference the [UPlan Enhancements](#) page for a complete list of enhancements relevant to the last fiscal year.

Known Issues:

- Reference the [UPlan Known Issues](#) page on our website for a complete list of unresolved issues. As known issues are resolved, they will be announced under “Bug Fixes & Enhancements”.

