

UPLAN JOB AID

## UCSF

## **Planning-Only Projects - Quick Reference**

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While planning occurs at the project level in UPlan, sometimes users will need to plan ahead for activity that does not yet have a Project ID or perhaps for a group of activities without Project-specific information yet available. Or, planners may decide to plan at the Project Use level to reduce their planning workload. To accommodate planning in these cases, UPlan includes a series of Planning-Only projects, 13 in total, each one identified as pertaining to a specific Project Use. Planners may select any of these projects and enter plans on the Revenue & Expense form. All planning-only projects have the prefix of ADJ in their description.

Project ID	Project Description	Project Use	Purpose
2011364	ADJ Sponsored	SPONSORED_PROJ	Adjustment projects, used in general planning and employee planning to plan additional sponsored activity not without a project ID. Not used in Commitment Tracking.
2011367	ADJ Recruitment	RECRUIT_FAC_STARTUP	Adjustment projects, used in all spaces to plan additional activity not covered by an existing project. May also be used to avoid planning at the project level. Not used in Commitment Tracking.
2011377	ADJ Other Faculty/PI	FAC_PI_OWNER_ACTV	
2011379	ADJ Retention	RETENTION	
9002614	ADJ Capital	CAP_PLANT	
2011374	ADJ General	GENERAL	
2011375	ADJ Affiliations	AFF_AGREE_CON	
2011376	ADJ Pgm Investments	PROG_INVESTMT	
2011378	ADJ MC Activities	MED_CTR_ACTV	
6000468	ADJ Loan	LOAN_STU_FAC_STAFF	
8001131	ADJ Recharges	RECHARGE	
8500020	ADJ Recharges External	RECHARGE_EXT	
8800131	ADJ Costed Central	COSTED_CEN_ACTV	