

# UPlan Weekly Digest

Friday, April 15, 2016

## Announcements:

- **Drill Through Reports and Planning by Project Webinars:** Drill Through is now live in the R&E forms in General Planning. There will be three identical 30-minute webinars to demo the new features; your control point coordinator will be forwarding Outlook calendar invitations for the dates below from the UPlan team. A new training manual has been created for Planning by Project and is available on the [UPlan Training and Job Aids](#) page. See the Bug Fixes and Enhancements section below for more information.
  - Monday, 4/18, 1:00-1:30pm
  - Tuesday, 4/19, 1:00-1:30pm
  - Monday, 4/25, 11:00-11:30am

## Bug Fixes and Enhancements:

- **RESOLVED - Deleted TBH Distribution Data:** When deleting TBH's, distribution percentages and dollars sometimes were not deleted when the distribution DeptID(s) rolled up to a DeptID level that is different from the MyOrg DeptID selected on the TBH Landing Page. The issue was discovered on 4/12/16 and has now been resolved.
- **NEW - Drill Through for Historical Forecast Detail:** Drill Through has been implemented in the Forecast Working column to see historical monthly forecast snapshots sent to MyReports on the 14<sup>th</sup> calendar day starting with the February and March 2016 forecasts (April is coming soon). To view the historical snapshot from any DFP:
  - **In UPlan Web:** click any intersection in Forecast Working with a triangle > navigate to the UPlan Edit > Drill Through > Feb/Mar/Apr Forecast.

The screenshot displays the Oracle Enterprise Performance Management System Workspace. The main area shows a financial forecast table with columns for months from July to June and a 'Year Total' column. A 'Drill Through' button is highlighted in the 'Forecast Working' column. The table includes various line items such as 'General state appropriations', 'MC-PSA revenue', 'Other contract revenue', 'Sales & service revenue', 'Recharge and costed central act', 'Student tuition & fees', 'Endowment income', 'GR revenue', 'Sponsored project revenue', 'Interest and investment income', 'Assessments', 'Patient revenue', 'State appropriation', 'Tuition', 'Total Revenue', 'Faculty salaries', 'Faculty bonuses & incentives', 'Non-faculty academic salaries', 'Non-faculty academic benefits', 'Staff salaries and overtime', 'Staff benefits', and 'Sponsored research - subawards'.

Account	2014-15 Actual	2015-16 Actual	2015-16 Plan	2015-16 Forecast	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Total
40000: General state appropriations_C	959,899	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497	986,497
41000: MC-PSA revenue_C	54,139	61,043	26,973	8,124	8,124	8,124	8,124	8,124	8,124	8,124	8,124	8,124	8,124	8,124	8,124	8,124	8,124
41100: MC-purchased revenue_C	1,953,694	1,244,393	1,883,324	149,377	149,377	149,377	149,377	149,377	149,377	149,377	149,377	149,377	149,377	149,377	149,377	149,377	1,762,524
41200: Other contract revenue_C	18,417,435	14,716,052	19,140,689	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	1,511,239	18,417,435
41300: Affiliated contract revenue_C	364,366	380,555	1,133,074	53,015	53,015	53,015	53,015	53,015	53,015	53,015	53,015	53,015	53,015	53,015	53,015	53,015	53,015
42000: Sales & service revenue_C	4,994,274	4,691,559	6,207,731	28,148	28,148	28,148	28,148	28,148	28,148	28,148	28,148	28,148	28,148	28,148	28,148	28,148	28,148
42500: Recharge and costed central act_C	493,405	373,273	387,160	6,881	6,881	6,881	6,881	6,881	6,881	6,881	6,881	6,881	6,881	6,881	6,881	6,881	6,881
46010: Other revenues_C	32,870	63,739	12,061,239	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465
43000: Student tuition & fees_C	11,702,230	13,517,863	12,061,239	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465	972,465
43500: Endowment income_C	431,647	488,112	438,330	30,745	30,745	30,745	30,745	30,745	30,745	30,745	30,745	30,745	30,745	30,745	30,745	30,745	30,745
43510: GR revenue_C	2,840,651	1,958,649	2,008,309	138,670	138,670	138,670	138,670	138,670	138,670	138,670	138,670	138,670	138,670	138,670	138,670	138,670	138,670
43550: Sponsored project revenue_C	20,581,463	26,882,289	30,134,030	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510	5,561,510
41400: SPGH affiliation agreement_C	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136	66,136
45500: Interest and investment income_C	754,854	365,655	779,972	47,286	47,286	47,286	47,286	47,286	47,286	47,286	47,286	47,286	47,286	47,286	47,286	47,286	47,286
46000: Assessments_C	2,542,490	470,679	2,256,835	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500
46300: Patient revenue_C	3,022	811	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022	3,022
79: State appropriation_C	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805	13,978,805
79: Tuition_C	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000	902,000
Total Revenue	88,212,663	77,162,669	91,362,382	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440	9,146,440
30000: Faculty salaries_C	18,951,381	14,411,555	19,136,535	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835	1,522,835
Faculty salary adjustment	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383	1,390,383
30100: Faculty bonuses & incentives_C	661,294	207,422	325,000	51,076	51,076	51,076	51,076	51,076	51,076	51,076	51,076	51,076	51,076	51,076	51,076	51,076	51,076
Faculty bonuses & incentives adjustment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
30300: Faculty benefits_C	5,125,907	3,858,790	5,911,010	621,747	621,747	621,747	621,747	621,747	621,747	621,747	621,747	621,747	621,747	621,747	621,747	621,747	621,747
Faculty benefits adjustment	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579	446,579
30200: Non-faculty academic salaries_C	4,796,170	3,807,835	5,494,053	415,074	415,074	415,074	415,074	415,074	415,074	415,074	415,074	415,074	415,074	415,074	415,074	415,074	415,074
Non-faculty academic salary adjustment	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360	32,360
30400: Non-faculty academic benefits_C	1,218,934	1,021,235	1,365,518	112,244	112,244	112,244	112,244	112,244	112,244	112,244	112,244	112,244	112,244	112,244	112,244	112,244	112,244
Non-faculty academic benefits adjustment	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824	49,824
30500: Staff salaries and overtime_C	16,938,618	13,974,963	16,851,468	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325	1,038,325
Staff salary adjustment	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798	638,798
30600: Staff benefits_C	7,195,643	5,699,833	7,816,756	564,520	564,520	564,520	564,520	564,520	564,520	564,520	564,520	564,520	564,520	564,520	564,520	564,520	564,520
Staff benefits adjustment	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893	72,893
30700: Sponsored research - subawards_C	1,519,584	317,442	1,704,717	66,055	66,055	66,055	66,055	66,055	66,055	66,055	66,055	66,055	66,055	66,055	66,055	66,055	66,055

- **In Smart View:** Planners have two options to view the detail:
  1. Click any intersection in Forecast Working with a green border > navigate to the Planning ribbon > Drill Through > Feb/Mar/Apr Forecast

POV Revenue\_Expense Level\_C Accounts - uplan.ucsf.edu\_UPlan\_1

302045: D\_Pain Research 4000: Federal Gv Grant 2011364: FP Sponsor

AX6 62286.8027418567

	A	N	AA	AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY
1		2014-15													
2		Actual	Actual	Plan											
3		Final	Final	Final											
4		+YearTota	+YearTota	+YearTota											
5	Completion Tracking			100%										100%	1
6	4500C: Sp	802,249	649,899	730,504	70,374	58,18						85,282	84,062	62,287	62
7	Total Reve	802,249	649,899	730,504	70,374	58,18						85,282	84,062	62,287	62
8	5000C: Fac	148,512	127,308	175,368	12,867	12,70						15,001	22,535	12,810	12
9	5030C: Fac	51,495	43,351	58,268	4,903	2,67						4,993	11,021	4,220	4
10	5020C: No	111,933	105,355	99,538	10,343	10,34						14,468	14,468	10,452	10
11	5040C: No	53,648	50,813	40,810	5,917	5,53						6,543	6,753	4,361	4
12	5050C: Sta	15,223	14,077	25,845	783							1,723		2,564	2
13	5060C: Sta	3,925	4,754	1,809	311	4						571	-41		
14	5202C: Sp	291,000	248,459	270,000	26,170	21,43						31,725	39,250	22,500	22
15	5300C: Oc	666	311		100	10									
16	5201C: Sp	10,108													
17	5515C: Su	106,013	68,362	58,865	7,850	5,16						9,441	8,777	4,905	4
18	5550C: Ser	9,519	6,610		313	55						360	213		
19	5578C: Tra	2,572										440	1,950		
20	5580C: Other expens	2,424													
21	Total Expe	804,616	671,823	730,504	69,557	58,58						85,264	104,927	61,812	61
22	Income/(L	-2,366	-21,924	0	817	-401	-672	689	-826	229	-913	18	-20,865	475	
23	Change in	-2,366	-21,924	0	817	-401	-672	689	-826	229	-913	18	-20,865	475	
24	Total Net	348	-2,018	-2,018	-2,018	-1,202	-1,603	-2,275	-1,585	-2,411	-2,182	-3,096	-3,077	-23,942	-23
25	Total Net	-2,018	-23,942	-2,018	-1,202	-1,603	-2,275	-1,585	-2,411	-2,182	-3,096	-3,077	-23,942	-23,468	-22

2. Right-click on any intersection in Forecast Working with a green border > Smart View > Drill Through > Feb/Mar/Apr Forecast

Drill-Through Reports

FEB Forecast  
MAR Forecast  
Supporting Details Forecast  
LVLC\_Drill  
LVLF\_CDri

Launch Cancel

Drill-Through Reports

FEB Forecast  
MAR Forecast  
Supporting Details Forecast  
LVLC\_Drill  
LVLF\_CDri

Launch Cancel

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- **In Smart View:** Drill Through is enabled in the Actual Final and Forecast/Plan Working columns on the R&E forms. Intersections allowing drill through have green border lines. Planners have two options to view the detail:
  1. Click any intersection with a green border > navigate to the Planning ribbon > Drill Through > Lvl or F Drill



POV Revenue\_Expense Level\_C Accounts - uplan.ucsf.edu\_UPlan\_1

302045: D\_Pain Research 4000: Federal Gv Grant 2011364: FP Sponsore

AX6 62286.8027418567

	A	N	AA	AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY
1		2014-15													
2		Actual	Actual	Plan											
3		Final	Final	Final											
4		+YearTota	+YearTota	+YearTota											
5	Completion Tracking			100%										100%	1
6	4500C: Sp	802,249	649,899	730,504	70,374	58,18						85,282	84,062	62,287	62
7	Total Reve	802,249	649,899	730,504	70,374	58,18						85,282	84,062	62,287	62
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9	5030C: Fac	51,495	43,351	58,268	4,903	2,67						4,993	11,021	4,220	4
10	5020C: No	111,933	105,355	99,538	10,343	10,34						14,468	14,468	10,452	10
11	5040C: No	53,648	50,813	40,810	5,917	5,53						6,543	6,753	4,361	4
12	5050C: Sta	15,223	14,077	25,845	783							1,723		2,564	2
13	5060C: Sta	3,925	4,754	1,809	311							571	-41		
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15	5300C: Oc	666	311		100	10									
16	5201C: Sp	10,108													
17	5515C: Sup	106,013	68,362	58,865	7,850	5,16						9,441	8,777	4,905	4
18	5550C: Ser	9,519	6,610		313	55						360	213		
19	5578C: Tra	2,572										440	1,950		
20	5580C: Other expens	2,424													
21	Total Expe	804,616	671,823	730,504	69,557	58,58						85,264	104,927	61,812	61
22	Income/(L	-2,366	-21,924	0	817	-401	-672	689	-826	229	-913	18	-20,865	475	
23	Change in	-2,366	-21,924	0	817	-401	-672	689	-826	229	-913	18	-20,865	475	
24	Total Net	348	-2,018	-2,018	-2,018	-1,202	-1,603	-2,275	-1,585	-2,411	-2,182	-3,096	-3,077	-23,942	-23
25	Total Net	-2,018	-23,942	-2,018	-1,202	-1,603	-2,275	-1,585	-2,411	-2,182	-3,096	-3,077	-23,942	-23,468	-22

Drill-Through Reports

FEB Forecast  
MAR Forecast  
Supporting Details Forecast  
LVLC\_Drill  
LVLF\_CDri

Launch Cancel

- Right-click on any intersection with a green border > Smart View > Drill Through > Lvl C/E or F Drill

Smart View

Drill-through

Cell Comments  
Supporting Details  
Cell Attachment  
Cell History  
Lock  
Adjust  
Options...  
Add Account  
Remove Account

Drill-Through Reports

FEB Forecast  
MAR Forecast  
Supporting Details Forecast  
LVLC\_Drill  
LVLF\_CDri

Launch Cancel

- **NEW - Drill Through for Supporting Details Forecast:** Drill Through has been implemented in Forecast/Plan Working columns in the R&E Forms to see instantaneous reports of supporting detail when planning by project on planning-level DFPs. Navigation to view the drill through for supporting details is similar to the Drill Through for historical forecast and planning by project. A [new training manual](#) has been created and there will be three webinars to demo how to use the new features. See the announcements section for webinar details.

### Known Issues:

- **Navigation to the Employee Composite form or to the Compensation by DFP report:** When planners navigate to the individual employee composite form from another form, they may not be brought directly to the chosen employee. Likewise, when planners navigate to the Compensation by DFP report from the Revenue and Expense form, they may not be directly to the chosen DFP. There is an Oracle bug associated with the proposed resolution so this issue will not be resolved until Oracle releases the fix in the next patch.
- **Employee Landing Form:** The 2016-17/Plan/Base&Neg Dist (%) column on the “Empl Landing Page” form may be missing the distribution percentages that were entered for employees. There is no impact to the integration of employee data to General Planning or any other employee forms or reports. This issue continues to be under investigation though seems to have impacted only one DeptID.

2015-16 Forecast	2015-16 June Variance [FTE-Base&Neg Dist%]	2016-17 Plan New Base&Neg Salary	2016-17 Plan FTE	2016-17 Plan Base&Neg Dist (%)	2016-17 June Variance [FTE-Base&Neg Dist%]
100%	100%	135,000	100%	100%	-100%
100%	0%	90,000	100%	100%	0%
100%	0%	175,000	100%	100%	0%
100%	100%	110,000	100%	100%	0%
100%	0%	227,000	100%	100%	-100%
100%	100%	82,400	100%	100%	0%
100%	-100%	0	0%	0%	0%
100%	100%	100,000	100%	100%	0%
100%	100%	107,000	100%	100%	0%
100%	-100%	103,000	100%	100%	0%
100%	0%	60,000	100%	100%	-100%
100%	100%	175,000	100%	100%	0%
100%	-100%	0	0%	0%	0%
100%	100%	105,300	100%	100%	0%
100%	0%	110,800	100%	100%	-100%
100%	100%	124,000	100%	100%	-100%

- **Search Individual Empl form in Smart View only:** Due to an Oracle bug, when planners use the Search Individual Empl form in Smart View to submit data, they are prompted to select and enter the Employee ID in order to submit the data successfully. A work-around is to **use the Search Individual Empl form in the web**, which does not require planners to select the employee. This issue will not be resolved until Oracle releases the fix in the next patch.

Business Rules

Plan Type

☒ Empl

Business Rule	Plan Type	Type
Employee Composite	Empl	Rule Set

Runtime Prompts

Please select the Employee

Save Cancel

- **Search Individual TBH form in Smart View only:** Similar to the Search Individual Employee form in Smart View issue (please see above), when planners use the Search Individual TBH form in Smart View to submit data, they are prompted to select and enter the TBH in order to submit the data successfully – this is a known Oracle bug. A work-around is to **use the Search Individual TBH form in the web**, which does not require planners to select the TBH. This issue will not be resolved until Oracle releases the fix in the next patch.