

UPlan Weekly Digest

Friday, April 15, 2016

Announcements:

- **Drill Through Reports and Planning by Project Webinars:** Drill Through is now live in the R&E forms in General Planning. There will be three identical 30-minute webinars to demo the new features; your control point coordinator will be forwarding Outlook calendar invitations for the dates below from the UPlan team. A new training manual has been created for Planning by Project and is available on the [UPlan Training and Job Aids](#) page. See the Bug Fixes and Enhancements section below for more information.
 - Monday, 4/18, 1:00-1:30pm
 - Tuesday, 4/19, 1:00-1:30pm
 - Monday, 4/25, 11:00-11:30am

Bug Fixes and Enhancements:

- **RESOLVED - Deleted TBH Distribution Data:** When deleting TBH's, distribution percentages and dollars sometimes were not deleted when the distribution DeptID(s) rolled up to a DeptID level that is different from the MyOrg DeptID selected on the TBH Landing Page. The issue was discovered on 4/12/16 and has now been resolved.
- **NEW - Drill Through for Historical Forecast Detail:** Drill Through has been implemented in the Forecast Working column to see historical monthly forecast snapshots sent to MyReports on the 14th calendar day starting with the February and March 2016 forecasts (April is coming soon). To view the historical snapshot from any DFP:
 - **In UPlan Web:** click any intersection in Forecast Working with a triangle > navigate to the UPlan Edit > Drill Through > Feb/Mar/Apr Forecast.

The screenshot displays the Oracle Enterprise Performance Management System Workspace. The main area shows a detailed financial forecast table. The table has columns for 'Annuity Planning Unit', '2014-15 Actual', '2015-16 Actual', '2015-16 Plan', and '2015-16 Forecast Working' (with sub-columns for Jan, Feb, Mar, Apr, May, Jun, and Year Total). The rows list various accounting entries such as '4000: General state appropriations_C', '4100: MC-PSA revenue_C', and '4200: Sales & service revenue_C'. A 'Drill Through' menu is visible in the top left, and a green border highlights a specific cell in the 'Year Total' column for the '4000: General state appropriations_C' row.

- **In Smart View:** Planners have two options to view the detail:
 1. Click any intersection in Forecast Working with a green border > navigate to the Planning ribbon > Drill Through > Feb/Mar/Apr Forecast

Cell Actions | Adjust | More | Save | Approvals | Lock | Drill-through | Clear | Copy Version | Calculate | Submit Data | Apply |

Ad Hoc Data | Formatting | Workflow

POV Revenue_Expense Level_C Accounts - uplan.ucsf.edu_UPlan_1

302045: D_Pain Research | 4000: Federal Gv Grant | 2011364: FP Sponsor

AX6 | 62286.8027418567

	A	N	AA	AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY				
1		2014-15			2015-16														
2		Actual	Actual	Plan	Forecast														
3		Final	Final	Final															
4		+YearTota	+YearTota	+YearTota															
5	5	Completion Tracking		100%															
6	4500C: Sp	802,249	649,899	730,504	70,374	58,18										85,282	84,062	62,287	62
7	Total Reve	802,249	649,899	730,504	70,374	58,18										85,282	84,062	62,287	62
8	5000C: Fac	148,512	127,308	175,368	12,867	12,70										15,001	22,535	12,810	12
9	5030C: Fac	51,495	43,351	58,268	4,903	2,67										4,993	11,021	4,220	4
10	5020C: No	111,933	105,355	99,538	10,343	10,34										14,468	14,468	10,452	10
11	5040C: No	53,648	50,813	40,810	5,917	5,53										6,543	6,753	4,361	4
12	5050C: Sta	15,223	14,077	25,845	783											1,723		2,564	2
13	5060C: Sta	3,925	4,754	1,809	311	4										571	-41		
14	5202C: Sp	291,000	248,459	270,000	26,170	21,43										31,725	39,250	22,500	22
15	5300C: Oc	666	311		100	10													
16	5201C: Sp	10,108																	
17	5515C: Sup	106,013	68,362	58,865	7,850	5,16										9,441	8,777	4,905	4
18	5550C: Ser	9,519	6,610		313	55										360	213		
19	5578C: Tra	2,572																	
20	5580C: Other expens		2,424													440	1,950		
21	Total Expe	804,616	671,823	730,504	69,557	58,58										85,264	104,927	61,812	61
22	Income/(L	-2,366	-21,924	0	817	-401	-672	689	-826	229	-913	18	-20,865	475					
23	Change in	-2,366	-21,924	0	817	-401	-672	689	-826	229	-913	18	-20,865	475					
24	Total Net	348	-2,018	-2,018	-2,018	-1,202	-1,603	-2,275	-1,585	-2,411	-2,182	-3,096	-3,077	-23,942	-23				
25	Total Net	-2,018	-23,942	-2,018	-1,202	-1,603	-2,275	-1,585	-2,411	-2,182	-3,096	-3,077	-23,942	-23,468	-22				

2. Right-click on any intersection in Forecast Working with a green border > Smart View > Drill Through > Feb/Mar/Apr Forecast

The image shows a sequence of steps to access the 'FEB Forecast' report. On the left, a context menu is open over a cell in the 'Forecast' column, with 'Smart View' highlighted. A secondary menu is shown with 'Drill-through' selected. On the right, the 'Drill-Through Reports' dialog box is open, with 'FEB Forecast' selected in the list of reports.

- **NEW - Drill Through for "Planning by Project" Detail:** Drill Through has been implemented in Actual Final and Forecast/Plan Working to see ProjectID level detail for projects below "FP Projects" in the UPlan project hierarchy. This enables planning by individual project IDs for sponsored, recruitment, retention and other faculty/PI/owner activity projects. A [new training manual](#) has been created and there will be three webinars to demo how to use the new features next week. See the announcements section for webinar details.

- **In UPlan Web:** Drill Through is enabled in the Actual Final and Forecast/Plan Working columns on the R&E forms. Intersections allowing drill through have two black lines creating a triangle in the upper-right corner. To view the detail, click any intersection with this triangle > navigate to the UPlan Edit > Drill Through > Lvl C/E or F Drill.

The screenshot displays the Oracle Enterprise Performance Management System Workspace. The main window shows a financial data grid for the year 2015-16, comparing Actual Final and Forecast/Plan Working data. The grid includes columns for months (Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, Jun) and a Year Total column. A 'Task List' pane on the left shows a 'Drill Through' option highlighted in red. The grid data includes various categories such as Total Revenue, Faculty salaries, and Non-faculty academic benefits, with values ranging from 10,108 to 89,981,938.

Category	2014-15 Actual	2015-16 Actual Final	2015-16 Plan	2015-16 Forecast Working
4000: Federal Gov Grant				
2011364: FP Sponsored Not				
Completion Tracking				
4500C: Sponsored project revenue_C				
Total Revenue	8	730,504	70,374	89,981,938
5000C: Faculty salaries_C		175,368	12,863	12,801
5020C: Faculty benefits_C		43,351	4,903	4,983
5020C: Non-faculty academic salaries_C		105,355	99,538	14,359
5040C: Non-faculty academic benefits_C		30,813	5,917	5,083
5050C: Staff salaries and overtime_C		14,073	25,845	1,885
5060C: Staff benefits_C		4,754	1,809	665
5200C: Sponsored proj - F&A recovery_C		291,000	248,450	27,893
5300C: Occupancy expense_C		666	311	100
520 IC: Sponsored proj - capital equip_C		10,108		
5510C: Supplies and materials_C		106,013	68,382	8,386
5590C: Services_C		9,519	6,610	1,007
5578C: Travel, Mfgs & Entertainment_C		2,424		
5580C: Other expenses_C				440
Total Expense	804,616	671,823	730,504	104,927
Income/(Loss) from Operations	-2,366	-21,924	0	-913
Change in Net Position	348	-2,018	-2,018	-3,096
Total Net Position - Beginning of Period				
Total Net Position - End of Period	-2,018	-23,942	-2,018	-23,942

- **In Smart View:** Drill Through is enabled in the Actual Final and Forecast/Plan Working columns on the R&E forms. Intersections allowing drill through have green border lines. Planners have two options to view the detail:
 1. Click any intersection with a green border > navigate to the Planning ribbon > Drill Through > Lvl C/E or F Drill

Cell Actions | Adjust | More | Save | Approvals | Lock | Drill-through | Clear | Copy Version | Calculate | Submit Data | Apply |

Ad Hoc | Data | Formatting | Workflow

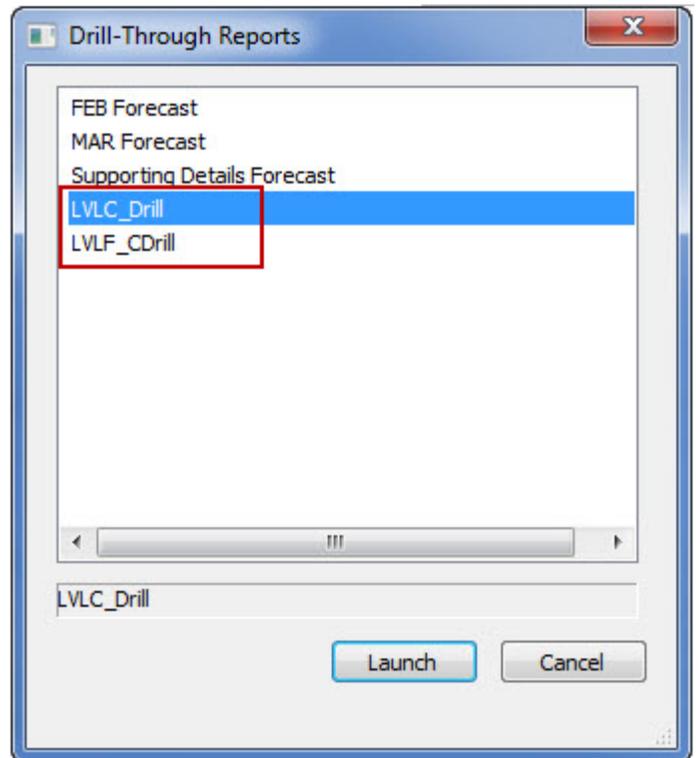
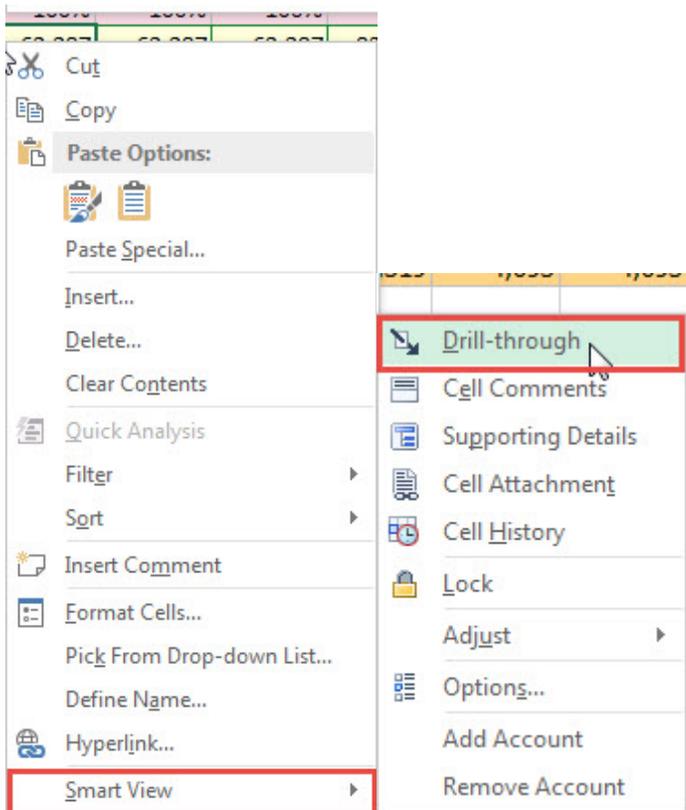
POV Revenue_Expense Level_C Accounts - uplan.ucsf.edu_UPlan_1

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2. Right-click on any intersection with a green border > Smart View > Drill Through > Lvl C/E or F Drill



- **NEW - Drill Through for Supporting Details Forecast:** Drill Through has been implemented in Forecast/Plan Working columns in the R&E Forms to see instantaneous reports of supporting detail when planning by project on planning-level DFPs. Navigation to view the drill through for supporting details is similar to the Drill Through for historical forecast and planning by project. A [new training manual](#) has been created and there will be three webinars to demo how to use the new features. See the announcements section for webinar details.

Known Issues:

- **Navigation to the Employee Composite form or to the Compensation by DFP report:** When planners navigate to the individual employee composite form from another form, they may not be brought directly to the chosen employee. Likewise, when planners navigate to the Compensation by DFP report from the Revenue and Expense form, they may not be directly to the chosen DFP. There is an Oracle bug associated with the proposed resolution so this issue will not be resolved until Oracle releases the fix in the next patch.
- **Employee Landing Form:** The 2016-17/Plan/Base&Neg Dist (%) column on the “Empl Landing Page” form may be missing the distribution percentages that were entered for employees. There is no impact to the integration of employee data to General Planning or any other employee forms or reports. This issue continues to be under investigation though seems to have impacted only one DeptID.

	2015-16 Forecast	2015-16 June Variance [FTE-Base&Neg Dist%]	2016-17 Plan New Base&Neg Salary	2016-17 Plan FTE	2016-17 Plan Base&Neg Dist (%)	2016-17 June Variance [FTE-Base&Neg Dist%]
	100%	100%			100%	-100%
	100%	0%	135,000			
	100%	100%	90,000			
	100%	0%	175,000			
	100%	100%	110,000			
	100%	0%	227,000			-100%
	100%	100%	82,400			
	100%	-100%	0		0%	0%
		100%	100,000			
		100%	107,000			
	100%	-100%	103,000		0%	0%
	100%	0%	60,000		100%	-100%
	0%	100%	175,000			
	100%	-100%	0		0%	0%
		100%	105,300			
	100%	0%	110,800			-100%
		100%	124,000			

- **Search Individual Empl form in Smart View only:** Due to an Oracle bug, when planners use the Search Individual Empl form in Smart View to submit data, they are prompted to select and enter the Employee ID in order to submit the data successfully. A work-around is to **use the Search Individual Empl form in the web**, which does not require planners to select the employee. This issue will not be resolved until Oracle releases the fix in the next patch.

Business Rules

Plan Type

Empl

Business Rule	Plan Type	Type
Employee Composite	Empl	Rule Set

Runtime Prompts

Please select the Employee

Save Cancel

- **Search Individual TBH form in Smart View only:** Similar to the Search Individual Employee form in Smart View issue (please see above), when planners use the Search Individual TBH form in Smart View to submit data, they are prompted to select and enter the TBH in order to submit the data successfully – this is a known Oracle bug. A work-around is to **use the Search Individual TBH form in the web**, which does not require planners to select the TBH. This issue will not be resolved until Oracle releases the fix in the next patch.